

West Ashton Parish Council

Please reply to Parish Clerk, Mrs Nicola Bull, 1 Shepherds Drove, West Ashton, Wiltshire. BA14 6DG
Tel: 01225 754552 Email: westashtonpc@outlook.com

Minutes of remote Annual Meeting of the Parish Council held on **Wednesday 18th November 2020**
at 7.15pm by Zoom Teleconferencing

Present: Cllr Covington (Chairman), Cllr Prickett, Cllr Molloy, Cllr Robertson and Cllr Alford (joined the meeting at 7.20 pm)

In attendance: Tim Le Mare, co-opted as a member during the meeting (joined the meeting at 7.32 pm) Nicky Bull, (Parish Clerk) and Carol Hackett (Acting Parish Clerk).

Public Participation: There was none.

	AGENDA ITEM
2020/40	Apologies for Absence and to consider the reasons given None - All councillors present.
2020/41	Declarations of Interest and Dispensations to Participate None received.
2020/42	Parish Council vacancies The Chairman referred to the application received from Tim Le Mare, who had been working on the new Parish Council website. Following a brief discussion, it was proposed by Cllr Covington, seconded by Cllr Molloy and resolved that Tim Le Mare be co-opted as a member of the council until May 2021. Tim was then invited to join the meeting, to be welcomed, and introduced to Councillors. Declaration of Acceptance of Office It was agreed that the Clerk would receive the member's signed declaration of acceptance of office outside of the meeting, as soon as practically possible. It was also agreed that Tim Le Mare could participate in the meeting but not vote on any matters.
2020/43	Minutes of previous meeting The minutes of the previous meeting held on 7 th October 2020 were approved as a correct record (proposed Cllr Prickett, seconded Cllr Robertson). Minutes to be signed as soon as practically possible.
2020/44	Follow-up actions agreed at last and meeting – a) Parish Website – Cllr Le Mare noted that the main aims of the new website were to make it more user friendly on all types of devices, and also to ensure that it was as compliant as possible with the new Government Web Content Accessibility Guidelines (WCAG 2.1). He was using WordPress web publishing software to design the site, with the design and layout being similar to that of the old site. He would prepare instructions for others to use to update the site in his absence, and encouraged members to contact him with any suggested modifications or additions for the site. Members thanked Tim for all his work on the new website. b) Speed Indicator Device (SID) for use in the village – The Chairman referred to the quotes that he had circulated to members prior to the meeting. It was proposed by Cllr Covington, seconded by Cllr Prickett, and resolved that the

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	<p>Parish Council should continue with the purchase of a device for use on Bratton Road. Cllr Prickett noted that North Bradley Parish Council were also interested in obtaining a device, and it was suggested that both councils may wish to share a device. Trowbridge Town Council had previously been notified that we were making our own arrangements. Enquiries with a neighbouring Parish Clerk had provided advice to approach the Area Board for a grant for the (SID) and the CATG for funding towards the NAL socket installation and pole. A suggestion was made that we could consider using the post outside the school. Further consideration would need to be given as to whether a solar or battery powered device would be better. Once the device is purchased online training should be undertaken by at least 2 councillors and a risk assessment prepared. ACTIONS – Cllr Prickett to discuss suggestion of a sharing a device at next North Bradley Parish Council meeting, and discuss Area Board and CATG applications with Wiltshire Council highways engineer Kirsty Rose.</p>
2020/45	<p>Parish Councillor Reports The following updates were received:</p> <ul style="list-style-type: none">• Highways - Yarnbrook to West Ashton A350 relief road - Cllr Prickett advised that during a council meeting on Monday it was confirmed that the Swindon and Wiltshire LEP funding for the construction had been withdrawn, because work could not start on site before the deadline of March next year It was also noted that Persimmon were questioning the viability of the project. Cllr Prickett was unable to ascertain whether the funding would be available at a later date.• Wiltshire Council – Cllr Prickett reported that all meetings at County Hall had been cancelled until January 2021 due to COVID-19.• Police – The Chairman reported that there had been no untoward incidents.• Parish Steward – Cllr Alford noted that it had been fairly quiet. The Chairman noted that the dead elm trees on the corner of Bratton Road and the A350 had now been felled, and that work was well underway to replace the bulbs in street lights through the village with LED lights. It was reported that overgrown trees were interfering with the posts/cables in front of number 30B Bratton Road. Nicky, Parish Clerk, also reported a similar problem in front of number 16 Bratton Road; she would send photos to Cllr Covington. ACTIONS - It was agreed that Cllr Covington and Cllr Prickett would meet the following morning to assess the problem. A complaint had been received from a local resident that the grass bank had been strimmed leading up to the bus shelter but had stopped there. Cllr Covington suggested a further article be placed in the Parish magazine urging residents to report any issues. ACTIONS - Cllr Covington to contact magazine editor.• Community Speedwatch – Cllr Covington reported that there had not been any sessions for some time due to the pandemic and inclement weather. Cllr Alford confirmed that he had completed the on-line training and was awaiting the accreditation certificate. This meant that 3 people were now trained.

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	<ul style="list-style-type: none">• Village Hall – Cllr Covington reported that the repairs in respect of the storm had now been completed i.e. rendering, new window and renovation of the oak façade and he was very pleased with the results. Due to the latest lockdown the hall is not currently being used for activities.• Neighbourhood Plan – Cllr Covington reported that the independent examiner was now reading through the document. If there are no changes the next stage of the process will be the referendum in May 2021.• Traffic calming – Cllr Covington reported that the request to Wiltshire Council for more traffic calming through the village was still being considered by CATG. A ‘metro count’ traffic survey was currently being undertaken on Bratton Road – ACTIONS – Cllr Prickett to request update from Kirsty at Wiltshire Council.• Footpaths - Unauthorised detour on footpath far end Kettle Lane – Cllr Molloy reported that the matter had not progressed any further although Paul Millard confirmed that the public could access the paddock area. Cllr Covington stressed that the school footpath should only be signed off if the access into the field from the kissing gate is made good i.e. still passable when wet. ACTIONS - Cllr Prickett to discuss the matter with Wiltshire Council Officers Janice Green and Richard Broadbent. Fence repair on footpath opposite East Town Road – Cllr Molloy reported that the fence was still leaning in although access was better as the undergrowth had died off. ACTIONS - Cllr Prickett to follow up. Footpath through School – Cllr Covington noted that the school had changed the footpath and already removed the old kissing gate, but was unsure if it had been signed off by Wiltshire Council. ACTIONS - Cllrs Molloy and Prickett would look into it. Stile at the edge of the field on the ‘s’ bend towards East Town was damaged –. ACTIONS - Cllr Molloy to take a look.
2020/46	<p>. Finance</p> <ol style="list-style-type: none">a) Councillors received and approved the financial report as at 31/10/20.b) Payments as listed in the appendix at the end of the minutes were approved (proposed Cllr Prickett, seconded Cllr Molloy).c) Quarterly check of Parish Council accounts – Cllr Alford reported that he had completed the review of the Parish Council’s accounts as at 31/8/20 and had no issues to report.d) Budget 2021/2022 – The Chairman referred to the draft budget document circulated to members prior to the meeting, and provided a brief overview of the Parish Council’s current reserves, and the proposed budgeted figures. He noted that the ‘tax base figure’, used to calculate the precept had gone down for 2021/22, which meant that in order to retain the precept level at the same amount as 2020/21 would mean an increase in the amount paid on a ‘Band D’ property of 33p / 1.1%. There followed a full discussion during which members considered the proposal to slightly increase the precept requirement by £150 (from £7,500 to £7,650). It was proposed by Cllr Covington, seconded by Cllr Molloy, and resolved, by a majority vote (3 votes to 2) to increase the precept to £7,650 (2% increase) for 2021/22 (an overall increase in the amount paid on a ‘Band D’ property of 99p / 3.02%) – ACTIONS – Clerk and Chairman to sign the necessary form and submit to Wiltshire Council. .

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2020/47	<p>Planning applications, decisions, enforcement issues and appeals</p> <p>a) The following planning applications considered by the Parish Council since the last meeting were noted:</p> <p>i. 20/07538/PNCOU Brick store at Home Farm Rood Ashton, West Ashton. BA14 6BL. No objections raised.</p> <p>ii. 20/05500/VAR Nantoes, Kettle Lane, West Ashton. BA14 6AW. Variation of conditions 2 and 8 of planning permission 18/01173/FUL to allow for a change to external materials and amendment from pre-commencement work condition to pre-occupation condition. A call-in notice had been issued by Cllr Prickett who suggested that councillors attended the Planning Committee meeting to voice their concerns. These included an increase in traffic during the construction work, a belief that asbestos may be present on the site, and concern that trees may be cut down without the necessary authority.</p> <p>iii. 20/09003/FUL Sunnyside, Yarnbrook Road, West Ashton, BA14 6AR. Addition of four extra traveller pitches, four day rooms and associated ancillary development, together with the addition of an extra stable block and relocation of existing pitches. – A call in notice had been issued by Cllr Prickett and any objections would be raised as the site is growing disproportionately and was being developed without the necessary approval beforehand. Cllr Prickett also reported that there was a dispute between Wessex Water and Wiltshire Council about who was responsible for the sewer.</p>
2020/48	<p>Correspondence There was none.</p>
2020/49	<p>Parish Matters None reported.</p>
2020/50	<p>Date of next meeting Wednesday 20th January 2021</p>

There being no further business the meeting was closed at 8.45 pm.

Appendix.

Payments made in between meetings

Payee name	Details	Payment date	Chq No.	Amount
WALC Website	Accessibility seminar	09/10/20	715	18.00
Nicola Bull	Purchase of printer and paper	05/11/20	716	205.48
Richard Covington	Net Nerd Internet Solutions	05/11/20	717	35.99

Payments made at Parish Council meeting

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Payee name	Details	Payment date	Chq No.	Amount
Tim Le Mare	New Website domain name and initial set up fee	11/11/20	718	£7.20