

West Ashton Parish Council

Please reply to The Acting Parish Clerk, Mrs Carol Hackett, 23 Orchard Close, West Ashton, Wiltshire. BA14 6AU
Tel: 01225 760372 Email: westashtonpc@outlook.com

Minutes of meeting of the Parish Council held on **Wednesday 15th January 2020**
at 7.15 pm in the Village Hall, West Ashton.

Present: Cllr Covington (Chairman), Cllr Prickett, Cllr Molloy, Cllr Barrow, Cllr Robertson and Cllr Alford.

In attendance: Carol Hackett (Acting Parish Clerk).

Public Participation: None.

	AGENDA ITEM
2019/39	Apologies for Absence and to consider the reasons given None -All councillors present.
2019/40	Declarations of Interest and Dispensations to Participate None received.
2019/41	Parish Clerk The Chairman referred to an email he had recently circulated to members concerning the Clerk, and advised that Steven King had confirmed his resignation from the role of Parish Clerk, for personal reasons, with effect 31 st December 2019. Carol Hackett (previous Clerk to the Council) had agreed to step-in during the interim period, until a new permanent Clerk is appointed. It was proposed by Cllr Prickett, seconded by Cllr Molloy and resolved that Carol would be paid on the same basis as the out-going Clerk (£11 per hour for up to 3 hours per week) – ACTIONS – Chairman to advise Wiltshire Council about the temporary change of Clerk, and start making enquiries for a permanent replacement.
2019/42	Minutes of previous meeting Following inclusion of further information regarding the ‘tree planting scheme’, and names of Councillors approving the previous minutes and payments made, the minutes of the meeting held on 16 th October 2019 were approved and signed (proposed Cllr Barrow, seconded Cllr Robertson).
2019/43	Parish Councillor Reports <u>Highways</u> – The Chairman noted that he had reported the spillage of silage on Bratton Road. Cllr Robertson reported that the drain on the edge of the road by Kettle Lane was blocked, and water was running down the A350 – ACTIONS – Chairman to report to Wiltshire Council. <u>Wiltshire Council</u> – Cllr Prickett noted that he had reported the recent dumping of raw meat carcasses and bones along the link road between East Town and Dunge, both by telephone and the ‘My Wiltshire’ app – ACTIONS – Chairman to circulate Parish Council log-on details for ‘My Wiltshire’ app to members. <u>Police</u> – The Chairman noted that he contacted the local PCSO, but unfortunately, he was unable to attend the meeting tonight. It was noted that the current Police focus was parking issues around the school.

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Parish Steward – Cllr Alford noted that he met with the Parish Steward during his visits. Recent work included clearing drains and gully’s, cutting back brambles from around the bus shelter, and moss clearing.

Community Speed Watch – The Chairman reported that he had met with the Police co-ordinator for the scheme a few months ago, who was due to contact one of the volunteers who had agreed to take on the organising role within the village team. As yet no contact had been made – **ACTIONS** – Chairman to follow-up.

Village Hall – The Chairman briefed members on community events that were taking place in the next few months.

Neighbourhood Plan – The Chairman noted that the next Steering Group meeting had been re-scheduled for the 28th of January, when arrangements would be made for the Regulation 14 consultation. Reference was then made to the Community Governance Review that had been instigated by Trowbridge Town Council. A survey was currently being undertaken by Wiltshire Council regarding the proposals, with a deadline for submission of comments of 3rd February 2020. Cllr Prickett noted that the proposals would affect the Neighbourhood Plan currently being prepared, and therefore encouraged both individuals and the Parish Council to respond to the survey – **ACTIONS** – Chairman to submit response on behalf of the Parish Council.

Traffic calming – It was agreed that the Chairman would attend the next CATG meeting to enquire about the possibility of a further speed bump half way up the village (matter discussed at a previous Parish Council meeting). It was recognised that a further metro count (traffic survey) would therefore be required – **ACTIONS** – Acting Clerk and Chairman to submit request to Wiltshire Council.

Footpaths – Cllr Molloy reported that Wiltshire Council have now made the order to divert Footpath 21 (part), at West Ashton School. The effect of the order is to divert the footpath from a line leading through the school playing field, to a new line at the western side of the school site. He noted that someone has put down sections of wooden pallets along the footpath adjacent to the bus shelter on Bratton Road, which could possibly be a safety hazard – **ACTIONS** – Chairman to report matter to Rights of Way warden at Wiltshire Council.

2019/44

Financial reports

Payments as listed below were approved (proposed Cllr Barrow seconded Cllr Molloy)

Payee	Detail and statutory power	Amount	Chq no
Sarum Graphics	Printing summer and autumn editions of magazine <i>LGA 1972 s 111</i>	£524.00	687
Steven King	Parish Council Admin final account £429 + reimburse mileage £12.60 + quarterly consumables £25 <i>LGA 1972 s 112</i>	£466.60	688

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	Evans Above	November and December 2019 play area grass cutting and maintenance <i>PHA 1875 s 164</i>	£144.00	689
	Simon Alford	Reimburse cost of tree <i>Highways Act 1980 s 96</i>	£6.99	690
	R Covington	Reimburse cost of Website domain name renewal <i>LGA 1972 s 142</i>	£35.99	691
	<p>The Chairman noted that cheque number 683 issued in October 2019 for £262 had not been received by Sarum Graphics, or presented for payment. He had therefore cancelled the cheque with the bank. Outstanding payment was being made as part of above payment (chq 687).</p> <p>There was further discussion regarding the possible use of on-line banking to make payments – ACTIONS – Chairman to make enquiries with Lloyds bank.</p>			
2019/45	<p>Parish Council budget and precept 2020/2021</p> <p>a) The Chairman referred to the draft 2020/2021 Council budget circulated to members with the agenda papers. He noted that the ‘tax base’ figure had reduced, which would have the effect of increasing the ‘band D’ payment by 2.36% even if the precept were to remain the same as last year. Members considered the draft budget, and this was approved (by a majority vote – 4 votes to 2) with the addition of a further £396 (contribution to Wiltshire Council for shared use of a Speed Indicator Device) – total budget £7,500 (5.87% ‘band D’ increase) - proposed Cllr Covington, seconded Cllr Prickett.</p> <p>b) Members resolved the precept request for the financial year 2020/2021 at £7,500 (proposed Cllr Covington, seconded Cllr Prickett).</p>			
2019/46	<p>Planning applications, decisions, enforcement issues and appeals</p> <p>a) Planning information, or matters outstanding - There were none.</p> <p>b) CGR boundary review – Matter discussed under agenda/minute item 19/20 43</p>			
2019/47	<p>Correspondence There were none.</p>			
2019/48	<p>Parish Matters Cllr Robertson – Requested that the ‘Keep Clear’ markings on the road outside the farm entrance opposite Kettle Lane be re-instated – ACTIONS – Chairman to submit request to Wiltshire Council.</p>			
2019/49	<p>Dates of next meeting Date of next meeting Wednesday 18th March 2020 at 7.15pm.</p>			

There being no further business the meeting was closed at 9.04pm.